

St Martin of Tours Rosanna

Assessment and Reporting Procedures



St Martin of Tours Rosanna is a school which operates with the consent of the Catholic Archbishop of Melbourne and is owned, operated and governed by Melbourne Archdiocese Catholic Schools Ltd (MACS).

This section sets out the steps that are taken at St Martin of Tours Rosanna to adhere to the rules of the policy and achieve the policy purpose. Please refer to St Martin of Tours Rosanna Learning and Teaching Policy, Victorian Curriculum Policy, Four Capabilities Policy, Individual Difference, Curriculum Plan, Professional Development Policy, Staff and Parent Handbook and Yearly Overviews for further information about the following procedures at our school.

1. Methods used to assess student learning progress and achievement
 - 1.1. Formative assessment
 - 1.2. Summative assessment
 - 1.3. Students with additional learning needs
2. Process for developing assessment tasks
3. Cycle of review of assessment practices and processes
 - 3.1. Student data
 - 3.2. Identification of data
 - 3.3. Collection of data – cycle, methods, storage, dissemination
 - 3.4. Analysis of data
 - 3.5. Interpretation of data
 - 3.6. Use of data to inform teaching and assessment practices
4. Reporting practices
 - 4.1. Formative assessment
 - 4.2. Summative assessment
 - 4.3. Written reports
 - 4.4. Student/teacher/parent conferences
 - 4.5. Students with additional learning needs
 - 4.6. Students with additional needs
5. Personalised Learning Plans
 - 5.1. NCCD data
 - 5.2. Participation in national testing programs such as NAPLAN, PISA